



# Hirepool Construction Excellence Awards

## 2017

### PURPOSE

To recognise excellence in the performance of Civil Contractors New Zealand members in the **construction or management of assets**.

### NEW THIS YEAR:

- Category value ranges have changed
- Recognition of work completed by smaller companies in projects up to \$5 million.
- Judging Criteria revised – you must provide a copy of your **Certificate of Practical Completion**.
- Every entry in the Hirepool Construction Excellence Awards will have a free 1 page profile in a special *Contractor Magazine Awards Edition* which will be available immediately after the Awards ceremony. A PDF version will be supplied to all entrants, and winning entries will feature prominently on *Contractor* magazine's website. **An ideal marketing tool for all entrants.**

### CONSTRUCTION AWARD CATEGORIES

FIVE award categories are offered

1. Projects with a value of less than \$5 million  
Awards in Category 1 will be made in two subcategories based on CCNZ Membership turnover categories:
  - A. **Small** – Companies with an annual turnover of less than \$10 million (CCNZ membership categories 1 – 5)
  - B. **Large** – Companies having an annual turnover greater than \$10 million (CCNZ membership categories 6 – 9)
2. Projects with a value of between \$5 million and \$20 million
3. Projects with a value of between \$20 million and \$100 million
4. Projects with a value greater than \$100 million
5. Excellence in the maintenance and management of assets, including routine maintenance projects.

### JUDGING PROCESS

- Entries are screened by the Judges from the written submissions
- Judges will select a maximum of ten entries in each category and sub-category for site visits
- Following site visits, judges will select five (maximum) projects from each category as finalists.

### JUDGING CRITERIA

Entry Documentation will not contribute to the final score but will influence the success of the entry as outlined in the Judging Process above.

Within the marking schedule, the total is broken down into 3 major criteria and these major criteria are further broken down into sub-criteria as set out below.

The judges will determine the actual marks allocated but the contribution to the final score will be as indicated in the three criteria.

## KEY DATES

- Entries close Tuesday 6 June 2017 at 10:00am
- Site visits and interviews with the project teams will be conducted between 19 June and 30 June 2017
- Finalists announced 10 July 2017

**Brief presentations (up to 5 minutes) are required to support ALL entries with the presentations being part of CCNZ's Annual Conference in Dunedin.**

**Entrants should register by the Early Bird date**

- Presentation material required 31 July 2017 by 12 noon
- Presentations to Conference 3 August 2017 between 1:30pm and 5:00pm
- Winners announced Friday 4 August 2017 at the Hirepool Construction Excellence Awards Gala Dinner
- Special *Contractor Magazine* Awards Edition released immediately after awards ceremony Friday 4 August 2017

## JUDGING CRITERIA

### AWARD CATEGORIES

1, 2, 3 & 4

For categories 1, 2, 3, and 4 the judges will use the following criteria.

### SETTING UP THE PROJECT

Setting up the Project should describe the project, the unusual site conditions or constraints, and the key risks identified. Explain the systems/planning that went in to addressing these problems.

#### Factors

##### Planning

- Quality Assurance
- Skills / Training
- Environmental
- H & S
- Project
- Temporary Works

##### Control

- Engineering
- Construction Programme
- Financial

*Percentage contributing to Final Score 10%*

### RELATIONSHIPS and CLIENT SATISFACTION

Describe the relationships, how they were managed and how any impacts are mitigated

#### Factors

##### Relationships

- Collaboration
- Client
- Consultant(s)
- Supplier(s)
- Stakeholders(s)
- Subcontractor(s)
- Public

*Percentage contributing to Final Score 15%*

##### Client Satisfaction

- Delivery of client requirements
- Level of client satisfaction

*Percentage contributing to Final Score 25%*

**PHYSICAL WORKS, RISK and CONSTRUCTION**

Describe how Risk / Construction factors were managed.

**Factors**

**Risk**

- Site Factors
- Physical
- Environment
- Location
- Climatic Conditions
- Ground Conditions
- Complexity
- Contract Period
- Contract Conditions

*Percentage contributing to Final Score 25%*

**Construction**

- Complexity
- Efficiency
- Innovation
- Quality
- Environmental
- Health & Safety

*Percentage contributing to Final Score 25%*

**AWARD CATEGORY 5**

The special features of Award Category 5 require that the judges consider the following criteria:

**MAINTENANCE AND MANAGEMENT OF ASSETS**

Areas covered by this award include customer focus, levels of service, and improvements in efficiency and/or effectiveness, performance measures, data collection, reporting, analysis tools, improved cost management processes and delivery.

Work activities include routine maintenance, renewals and physical works. All infrastructure types are eligible

Judges will consider:

- Asset Management, Planning & Control 10%
- Collaboration / Relationships and Client Satisfaction 40%

Risk and construction are replaced for this award by:

- Results- effectiveness & delivery 30%
- Innovation 20%

This award may apply to an individual asset, a group of assets or a network.

**PRESENTATION OF AWARD:**

The Hirepool Construction Excellence Awards recognising excellence in the performance of members in the construction or management of assets will be made at the gala dinner at the Civil Contractors New Zealand Annual Conference on Friday 4 August 2017

**CONTACT**

Civil Contractors New Zealand  
0800 692 376  
Email: [info@civilcontractors.co.nz](mailto:info@civilcontractors.co.nz)

**Entries Close Tuesday 6 June 2017 at 10:00am**

# Terms and Conditions of Entry



## General terms and conditions

1. A previous entry can only be entered into future awards if new information is available.
2. The awards are open to members of Civil Contractors New Zealand.
3. Entrants agree to the judges verifying entry claims either with the entrant or other involved parties.
4. The judges' decision is final and no correspondence will be entered into.
5. Entrants shall not contact the judges for feedback on the judging process or results.
6. All award finalists and representatives will be required to attend the Civil Contractors New Zealand Conference and Awards Dinner in Dunedin on 4 August 2017.  
Entrants should register before the Early Bird registration date
7. Civil Contractors New Zealand reserves the right to amend these terms and conditions, or issue binding rulings, on any matter not included in these terms and conditions. Such decisions shall be final.

## Entry requirements

1. All entries, along with entry fee and form, must be received by **Tuesday 6 June 2017, 10:00am**.
2. Entrants to supply **three hard copies** of the entry, and two electronic versions on USB stick – **NB Entries must not contain DVD's**.
3. Entrants must supply, separately to the main submission,
  - a. a **marketing statement** of no more than 200 words outlining a descriptive of the entry that can be used for media releases and award publications. This statement must also include the project name, location, and description, including client, consultant and contractor details, date project investigations and construction commenced, and when construction was completed.
  - b. a copy of the **Certificate of Practical Completion**
4. All entries must submit **three project posters** for display at the Civil Contractors New Zealand annual conference. Each entry is restricted to three **laminated** A3 sheets and should provide key points for the project accompanied with photographs.
5. A selection of up to **10 high resolution photographs** are to be supplied electronically. These photographs will be used for the awards presentations.
6. **Entry submissions** must address each of the areas on which the entry will be judged and in the order outlined is preferred.
7. **Entry submissions** should outline and identify the unique characteristics that differentiate this project over others e.g. people performance and training.
8. Evidence of client satisfaction is required in writing, evidenced by a **letter from the client**. Please note this is mandatory.
9. Evidence of **customer satisfaction** (road users, adjoining property owners, stakeholders and neighbours) is required, evidenced by examples of the customer/s receiving good project information prior to and during the project or safety briefings.
10. Entries need to clearly show who the entrants are, regardless of the submission being individual or joint.
11. Entries should indicate any commercially sensitive information that should **not** be published.
12. An authorised person from the individual or joint entry is required to **sign the declaration** on the entry form.
13. Entry submissions should not exceed 30 pages in total (or 15 A4 double sided pages). Entries can include photos, project briefs and appendices within the 30 pages. All fonts to be an easily readable size i.e. not less than 10pt.

### Project Presentations

All entrants will be required to provide a brief presentation to conference on Thursday 3 August between 1:30pm and 5:00pm. Presentations will be of up to 5 minutes duration with timing to be confirmed once the number of entries is known. Electronic presentations must be provided by 12noon on Monday 31 July 2017.

### Presentation of Awards

Winners of the Hirepool Construction Excellence Awards will be announced at the gala dinner of the Civil Contractors New Zealand Conference in Dunedin on Friday 4 August 2017.



# Hirepool Construction Excellence Awards



## 2017

### ENTRY FORM

Company Name	
Address	
Contact Details	Name of contact _____ Phone/Mobile _____ Fax _____ Email _____
Project Name	
Project Description	
Location	
Clients Name	
Client Reference included	<i>Please circle</i> YES                      NO
Project completion date	Date Certificate of Practical Completion Issued ( <b>please provide a copy</b> )

Project Value															
Entry Category <b>New this year</b> Entry includes a one-page profile in Contractor Magazine Awards Edition	<p><i>Please tick one</i> <span style="float: right;"><i>PLUS. GST</i></span></p> <table border="1"> <tr> <td>1. Projects with a value of less than \$5 million</td> <td></td> </tr> <tr> <td>1 A - <b>Small</b> – Companies with an annual turnover of less than \$10 million (CCNZ membership categories 1 – 5)</td> <td>\$300 Plus GST</td> </tr> <tr> <td>1 B - <b>Large</b> – Companies having an annual turnover greater than \$10 million (CCNZ membership categories 6 – 9)</td> <td>\$300 Plus GST</td> </tr> <tr> <td>2. Projects with a value of between \$5 million and \$20 million</td> <td>\$750 Plus GST</td> </tr> <tr> <td>3. Projects with a value of between \$20 million and \$100 million</td> <td>\$1,500 Plus GST</td> </tr> <tr> <td>4. Projects with a value greater than \$100 million</td> <td>\$2,500 Plus GST</td> </tr> <tr> <td>5. Excellence in the maintenance and management of assets</td> <td>\$2,000 Plus GST</td> </tr> </table>	1. Projects with a value of less than \$5 million		1 A - <b>Small</b> – Companies with an annual turnover of less than \$10 million (CCNZ membership categories 1 – 5)	\$300 Plus GST	1 B - <b>Large</b> – Companies having an annual turnover greater than \$10 million (CCNZ membership categories 6 – 9)	\$300 Plus GST	2. Projects with a value of between \$5 million and \$20 million	\$750 Plus GST	3. Projects with a value of between \$20 million and \$100 million	\$1,500 Plus GST	4. Projects with a value greater than \$100 million	\$2,500 Plus GST	5. Excellence in the maintenance and management of assets	\$2,000 Plus GST
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Contractor Magazine Awards Edition	Please increase my profile in the Contractor Magazine Awards Edition from one page to _____ pages at \$250 per additional page.														
Entry Fee Included	\$ _____ CCNZ Bank Account details: CCNZ 02 0500 0944809 00 add Project or Company Name as reference														

### Declaration

1. I, being the person responsible for this entry, hereby declare that this submission meets the entry criteria, and the information provided is correct.
2. I understand that failure to provide correct information may result in disqualification from the awards.
3. I agree to participate in any media activity surrounding the awards, and that photographs of the entry may be used for promotional purposes.
4. I have read and agree to the terms and conditions of entry.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

## Entries Close Tuesday 6 June 2017 at 10:00am

Please complete this entry form by Tuesday 6 June 2017, 10:00am and return to:

Civil Contractors New Zealand  
Hirepool / CCNZ Construction Excellence Awards

PO Box 12 013,  
Wellington, 6144

Margan House,  
21 Fitzherbert Terrace,  
Thorndon,  
Wellington

email: [info@civilcontractors.co.nz](mailto:info@civilcontractors.co.nz)