

MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	7 June 2016
Time:	7.30pm
Venue:	470 Paremata Road (Andy's house)
Members Present:	Ken McAdam [Chair] Diane Strugnell [Secretary] Jo Cross [Treasurer] Anna Dellow Andy Manning Maria McDonald
Apologies:	Wendy Walker, Chief Executive, PCC Robyn Steel, Manager City Partnerships, PCC
In Attendance	Justine McDermott, Senior Advisor Partnerships, PCC Bronwyn Kropp, PCC Councillor Donald Love Heather Phillips

Items

Minutes

- 1. Welcome and Apologies**

The Chair welcomed attendees to the meeting and noted apologies.
- 2. Approval of minutes**

The draft minutes from the previous meeting, held on 21 April 2016, were **moved** by Jo and **seconded** by Anna.
- 3. Matters arising**

The Committee **noted** the progress on action items.

Regarding the proposal to replace the 33kv line between SH58 and Grays Road, Ken has passed information on to property owners on the western side of the Village from the store to the Grays Road corner and Diane contacted Robin Chesterfield and Wanda Tate for the reserve.
- 4. Village Planning Programme**

Justine introduced herself as looking after Village Planning programme. In the short-term things will continue much as they have done but the whole Village Programme is due to be reviewed with the aim of improving the programme and its delivery.

The priority list for expenditure in Village Planning in the 2016-17 year is currently being reviewed and there is an opportunity to reconfirm and/or change the list previously submitted. This will

then go to the PCC Village Planning committee for 27 June.

Current projects due for completion by 30 June for the 2015-16 year are the history trail, the welcome sign and the signs and safety measures in the school bus bay.

It was noted that the Pauatahanui Village Plan is due to be reviewed. Bronwyn pointed out that the Village Plan is the community's plan so the aspirations of the community are paramount. Not all of these will gain PCC Village funding and from the plan PCC will pick up those activities that fit within the Village Planning programme. There may be a mismatch between what is aspirational and what is likely to be funded and this needs to be managed.

5. Rural Roothing

Donald Love and Heather Phillips attended the meeting. Donald tabled a discussion document he had prepared and asked the Committee whether the issues of concern on Moonshine Road may or may not be applicable to other rural roads in PCC area. Donald and Heather are due to meet with Tamsin Evans, PCC Chief Operating Officer, and are wanting to get a feel from the Committee whether these issues are shared. Concerns include

- Management of road reserve and planting on road reserve – Does this need community education and understanding of the issues and/or Council action?
- Differences between Councils, for example Upper Hutt has reduced the speed limit to 60km on the Upper Hutt portion of Moonshine Road but it remains open road on the PCC portion of road
- Drainage alongside road and the use of slotted grate covers
- Landowner liaison and the need for better dialogue between Council and residents
- Financial outcomes - long-term solutions are more cost effective but do not always seem to be considered

Ken noted that PRA used to have more communication with PCC about the rural roading programme for each coming year which also included the opportunity for community input. That approach was seen to be more helpful as it enabled both PCC and the community to be proactive rather than reactive.

It was agreed that PRA can support some of the concerns raised, particularly where these can be included within submissions and communications with Council over long-term planning, for example, guidelines/policies regarding planting on road reserve, noting that the effects of inappropriate planting also impacts on local power outages.

Heather raised concerns over broken road markers at the AGM and it was agreed that this issue will be discussed at the PRA next meeting.

6. Treasurer's Report

Jo tabled the Treasurer's Report:

Cheque Account Balance \$3982.39

History Account Balance

Cheque \$8211.76

Term Deposit \$10,111.78 (Maturity 15/6/16 @3.2%)

Income :

Book sales \$362.84 (\$169.00 owed for year end 31/03/16)

Subscriptions \$600.00

Donation Dale Williams in lieu of subscription \$20.00

Expenses:

Auditor gift \$70.00

AGM Kapi-Mana Advertisement \$118.91

AGM room hire, Judgeford Golf Club \$80.00

Moved by Jo and **seconded** by Maria

7. Village Planning

History Trail

The plinths have been made. The panels for the plinths will be installed once the plinths are on site. Anna is currently liaising with Askews regarding the installation of the concrete bases for the plinths. Construction and installation of the second information board for the northern end of the Village has been allocated within the current budget but part funding (to the value of \$5000) is still being sought from the History Group.

Bus Signs

Some marking of lines in the bus bay has been done and these appear to be having a positive effect on vehicle movements in the area. Signs are being made and the Committee considered the possible signs that have been prepared. Option 1a was chosen as PRA's choice with some wording changes to a) remove the mention of school holidays and b) to add the requirement that people remain with their vehicle if stopping in the bus bay.

Village Sign

The mock up of the Pauatahanui sign was photographed at the 3 sites chosen for its installation. These photos have been put on the Pauatahanui Facebook page, on the PRA website and sent to all on the PRA mailing list (138 contacts). To date feedback has only been received from one resident. The Committee is happy with the sites that have been chosen and with the choice of design. There was acknowledgement that there have been some constraints regarding the design, for example, due to available roadside space, the sign configuration needs to be vertical rather than horizontal. Jo was given the Committee's support to continue to progress the sign.

2016-17 Priorities

Priorities for Village projects for 2016-17 funding were discussed and it was agreed that these were

1. A roundabout at the Grays Road-Paekakariki Hill Road intersection. This was identified within the original 2009 Village Plan and continues to be associated with safety concerns. These concerns primarily centre around the school bus turning at the intersection with a roundabout at the Grays Road end of the Village seen as important to facilitating all traffic flows through the Village. It has also been noted that there are other safety concerns associated with Grays Road traffic failing to give way to traffic along Paekakariki Hill Road.
2. Completion and the addition of any further safety measures associated with the school bus bay. This might include some work on the bank to the north of the bus bay to improve visibility for south-bound traffic.
3. A bus shelter on the school side of the bus bay for pupils waiting for school buses.
4. Funding to assist with the review of the Pauatahanui Village Plan. This may include helping the Association meet the costs associated with advertising and hosting community consultation events as well as the necessary resources to carry out the review.
5. Rural signs that encourage safer use of the local roads such as signs that warn of cyclists, horse riders, pedestrians

Village Plan Review

The Village Plan is now due to be reviewed and the Committee is keen to see the scope of the Village Plan widened to include projects across the whole Pauatahanui district.

8. Topical issues

SH58 Upgrade

Ongoing concerns are being expressed about the proposed Moonshine Road roundabout as well as the intersections between SH58 and other roads. Current emphasis from NZTA has been on the realignment.

Transmission Gully

It was noted that the presentation on Transmission Gully at the AGM was well received. Another presentation is being given at the Anchor Church, Whitby, on Saturday 11 June at 8.30am. All welcome.

Moonshine Road

Some of the work that PCC had committed to has been completed, particularly the repairs and resurfacing of Bridge 3, widening and

resealing of the corner north of Bridge 3 and placement of rock in the channel north of the red barn. The rock placement has yet to be completed and outstanding work includes the sump on the corner near the tank trap and the placement of a block wall where the stream is eroding the bank. It is an ongoing task to keep the timetable for work progressing at the rate that was committed to.

School Sewerage Connection & Charges

When the school joined the Pauatahanui Sewerage scheme in July 2014 they were charged for 19 pans (toilets) totalling \$6,800 p.a. However the school is entitled to apply for a pan remission as long as they have a water meter connected. Diane has checked with Bradley Roberts and the school is on a water meter so she will provide the information to school to follow up.

Draft Annual Plan

Jo and Diane presented an oral submission on behalf of PRA to the hearing at PCC on 17 May. The key points in PRA's submission were a) the need for ongoing maintenance on the rural roads, b) that safety concerns are addressed that arise from increased use of the rural roads by recreational users as well as local residents and c) that the Village Planning programme continues to be supported and resourced.

Te Ara Piko Update

Andrew Gray, PCC, has provided an update on Te Ara Piko. It is intended to start the next phase of construction at the Kakaho Stream with a bridge over the stream and continuing the path westwards towards Camborne. Tenders have closed and are currently being assessed.

Wellington RDA

A letter from Wellington RDA asking for PRA's endorsement of the application to move to Battle Hill Farm Forest Park was tabled. It was agreed that PRA would provide a response once there was a clearer understanding of what was being proposed and how this fitted with PRA's objectives.

St Albans' Honours Board

Through the History Group funds, \$1000 was donated towards the Honours Board at St Albans' church. The fundraising target for the Honours Board has now been reached and construction of the board is now in progress.

10. Annual General Meeting

Ken thanked members of the Committee for managing the AGM in his absence and especially Jo for her role as Acting Chair. It was noted that no new members have joined the Committee. Communications through the PRA mailing list will continue to encourage people to consider joining the Committee.

11. Rules of the Association

As a new set of the rules has to be lodged with the Charities Commission (due to the auditor rule change passed at the AGM) and there was no digital copy, Diane has retyped the Rules of the Association. In doing so a number of anomalies have become apparent. The Committee will look at these with the intent of preparing a revised and corrected version of the Rules to the 2017 AGM.

12. Communications

Facebook - PRA now has a presence on the Pauatahanui Neighbourhood Facebook page. This will enable us to directly upload material to be shared with the wider community.

Newsletter – It was agreed to leave the next newsletter until August.

13. Correspondence

The following correspondence was **noted**

Correspondence – Inwards

27/04 – Robin Chesterfield & Wanda Tait - Pauatahanui line rebuild
4/05 – Ron Stevens – St Albans’ Honours Board
4/05 – Michael Vanderpump – Query re Grandmother Helen Vanderpump
9/05 – Denise Beazley – Paekakariki Hill Road traffic management
9/05 – Donald Love – Rural roading issues
11/05 – Andy Wilson, Wellington Electricity – Moonshine Road power outage
16/05 – Hilary Morrison, CPB HEB, TG – AGM PowerPoint presentation
17/05 – Wellington RDA – Request for support
23/05 – Andrew Gray, PCC - Te Ara Piko update
PCC Democratic Services – Council Meeting Documents

Correspondence – Outward

21/04 – Bradley Roberts, Pauatahanui School – Sewerage connection
23/04 - Robin Chesterfield & Wanda Tait - Pauatahanui line rebuild
16/05 – Lauren McKenzie, CPB HEB – Thanks for AGM presentation
16/05 – Donna Kennedy, RDA – Thanks for AGM presentation
April Minutes & Newsletter
AGM minutes & subscription reminder

Next meeting

Tuesday 2 August, 2016 7.30pm
at 390 Flightys Road [Ken’s home]

Meeting closed at 10.30pm

Approved by:

Ken McAdam

Chairman

Pauatahanui Residents Association

Management Committee