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**arts  
access  
aotearoa**  
Putanga Toi ki Aotearoa

## Request for Expressions of Interest Trustee



Photo caption  
Members of the Arts Access Aotearoa Board of Trustees at the February 2018 Trustee Meeting,

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## Request for Expressions of Interest

**Arts Access Aotearoa invites expressions of interest from people with experience in either public policy at regional, national and international levels, marketing, commerce and or sponsorship / fundraising who are interested in joining the board of trustees.**

**Organisation name:** Arts Access Aotearoa Putanga Toi ki Aotearoa

**Organisation website:** [www.artsaccess.org.nz](http://www.artsaccess.org.nz)

**Organisation type:** Charitable Trust

**Industry Sector:** Community/Social assistance. Not for profit

**Position type:** Trustee

## Background and purpose of Arts Access Aotearoa

Access to, and participation, in arts is central to human creativity, identity and connection to others. Yet many people including those with disabilities and illness face barriers in both accessing and participating in arts. Arts Access Aotearoa is a charitable trust committed to lowering such barriers. Access and participation in arts not only enables creative potential to be realised but also contributes to more fulfilling lives and more inclusive communities.

Our key stakeholders include artists and arts organisations in the community and professional arts sectors; people with physical, sensory or intellectual impairments; and people with lived experience of mental illness. We work these stakeholders to identify and promote accessible practices, develop capabilities and leadership. We facilitate arts programmes in prisons as a tool of rehabilitation. We recognise the outstanding achievements of artists and those who make art accessible at an annual awards ceremony each year at Parliament.

As a small organisation with a national focus we need to work very strategically through relationships, partnerships, building and supporting networks and providing an online base of resources, information and knowledge

Arts Access Aotearoa currently receives core funding from Creative New Zealand. It has a major contract with the Department of Corrections to support the delivery of arts programmes in prisons. It also attracts grants from philanthropic trusts and financial and other resources through fund raising activities. Its total budget is currently around \$550,000. It employs four fulltime staff, two part time contractors and is also assisted by a number of volunteers.

## Historical context

Arts Access Aotearoa | Whakahauhau Katoa O Hanga was established in 26 July 1995 as a charitable trust with funding from Creative New Zealand (then QE 11 Arts Council).

Its key objective is "to provide access to the arts, by supporting the availability of projects of merit to communities or sections of the population that would not otherwise have access to them".

The service delivery of Arts Access Aotearoa continues to evolve over time however the focus of the organisation has remained the same – to work in partnership with

organisations, communities and individuals to facilitate or provide access to the arts for people with limited access.

Accessible arts practice follows the philosophy that art is universally beneficial, and can be used to promote social and cultural goals. Accessible arts practice has a human rights approach to creativity through which a supportive, inclusive social environment encourages artistic expression for all people, including people whose access to the arts is limited.

## **Applicant Description:**

### **The Trustees**

Under its Trust Deed, Arts Access Aotearoa is required to have between five and eight trustees, appointed for an initial term of up to three years. On the expiry of their term, a trustee may be appointed for a further period not exceeding three years.

The trustees generally meet six times a year in Wellington on a Saturday.

All trustees give their time voluntarily. Trustees bring a broad range of backgrounds and experiences to their roles.

### **Function of the Board of Trustees**

The functions of the Board of Trustees are to:

- provide effective governance of the organisation in:
  - articulating the organisation's values, vision, mission and strategies
  - approving the strategic direction and strategic priorities for the organisation
  - communicating the values, vision, mission and strategies of the organisation by maintaining open lines of communication through the organisation and with external stakeholders
  - monitoring the performance of the Executive Director against agreed performance indicators
  - reviewing and approving the annual business plans and annual budget proposed by the Executive Director
  - monitoring the achievement of the strategic and business plans and annual budget outcomes
  - ensuring all compliance obligations and functions are effectively discharged
  - undertaking an annual trustee self-evaluation programme, with follow-up action to deal with any issues arising
  - ensuring all significant systems and procedures are in place for the organisation to run effectively and efficiently, and to meet all legal and contractual requirements

- ensuring all significant risks are adequately considered and accounted for by the Executive Director
- ensuring the organisation has appropriate corporate governance structures in place, including standards of ethical behaviour and promoting a culture of corporate and social responsibility
- assisting when possible in fundraising activities and introductions to potential donors.

In addition to contributing general governance, all trustees are also expected to:

- have a commitment to the goals of Arts Access Aotearoa
- act always in the best interests of the organisation and share accountability for decisions
- be well-informed on key issues and able to exercise their reasonable judgment in making decisions
- respect different perspectives and engage constructively and openly in discussion
- be active in seeking the views of others
- make a commitment of time for meetings, and to provide support for Arts Access Aotearoa in developing key relationships and in relation to key events
- ensuring the deliberations of the board are informed by stakeholder perspectives.

### **Specific Requirements**

The Trust Deed identifies one or more of the following areas of expertise as being important to have on the board:

- a. community arts
- b. public policy at regional, national and international levels
- c. marketing
- d. commerce
- e. sponsorship
- f. health, justice or welfare administration
- g. social science research
- h. arts and disability
- i. Māori

In practice a mix of skills is sought within the Board.

While a Trustee may have particular strengths in an area all Trustees are expected to contribute more widely to the effective governance and interests of the organisation.

When a vacancy arises consideration will be given to where specific skills and experiences will increase the overall strength of the Board.

## Current Vacancy

Arts Access Aotearoa is seeking one new Board member.

For the current vacancy, the board is seeking someone with experience in either (or a combination) in public affairs, marketing, commerce and or sponsorship / fundraising.

The ability to contribute more generally to the overall governance of the organisation is expected.

Formal governance experience is desirable but not essential.

More generally a board member's other skills, experiences and relationships are valued. While prior governance experience is not essential it is important to have the ability to be an effective board member who can contribute to the Board's overall oversight of, and direction, to the organisation

## Where should applicants live

Applicants must live in New Zealand and can be based in any region.

## Time commitment

The trustees meet six times a year in Wellington, on Saturday mornings for approximately 4 hours. Trustees are also expected to attend the AGM and some of the events, where possible. Trustees may also be involved in sub-committees and fundraising initiatives.

## Remuneration: Unpaid

All trustees give their time voluntarily. Travel and accommodation is paid for and expenses related to attending meetings are reimbursed.

## Application Process

### Closing date for expression of interest:

05 April 2019

### How to apply:

To apply please submit your CV and Expression of Interest in a letter outlining why you want to be a trustee of Arts Access Aotearoa and what skills you would bring.

Send to: the Executive Director

[info@artsaccess.org.nz](mailto:info@artsaccess.org.nz) attention: the Chair of Arts Access Aotearoa

Thank you for your interest in being part of an organisation dedicated to ensuring that all people in New Zealand are able to participate in the arts.

Karen Webster

Board Chair

Arts Access Aotearoa Whakahauhou Katoa O Hanga

Wellington / February /2019

## Attachments

### Arts Access Aotearoa Annual Report 2017

Arts Access Aotearoa's latest annual report is available on the website, here:

[Annual Report 2017](#)



Image caption: Cover of Arts Access Aotearoa's 2017 Annual Report and link to download page on the Arts Access Aotearoa website