

Title	Speak to a known audience in a predictable situation		
Level	3	Credits	3

Purpose	People credited with this unit standard are able to give a presentation and deliver a social speech to a known audience in a predictable situation.
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Classification	Communication Skills > Interpersonal Communications
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Available grade	Achieved
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Explanatory notes

- 1 Definition
The term *predictable situation* refers to an event or occasion with a known audience and a known purpose.
- 2 For assessment, the candidate must speak to an audience of at least three people.
- 3 In the absence of video evidence, a verifier's checklist is acceptable if accompanied by evidence that includes examples from the candidate's performance. The presentation and speech must be timed and attested to.
- 4 For participants from the deaf community, New Zealand Sign Language (NZSL) may be used between signing individuals and a signing group in order to demonstrate the requirements for this unit standard. A sign language interpreter must not be used in a group where all participants are using NZSL.

For mixed groups of hearing and deaf participants, an interpreter may be used to interpret spoken and signed language only when NZSL users are interacting with hearing participants.

Outcomes and evidence requirements

Outcome 1

Give a presentation to a known audience in a predictable situation.

Range the subject of the presentation can be based on personal or audience interest; the duration of the presentation must be at least five minutes.

Evidence requirements

- 1.1 The purpose of the presentation is explained.
- 1.2 The presentation is consistent with the purpose and appropriate to the audience.

1.3 Any visual aids and demonstrations used are clear and complement the presentation.

1.4 The structure and length of the presentation are suited to the situation.

1.5 Delivery fits the situation, content, and audience.

Range delivery includes – pace, volume, pitch, posture/movement, gestures, eye contact, facial expression, personal presentation.

Outcome 2

Deliver a social speech to a known audience in a predictable situation.

Range the speech may include but is not limited to – welcome, farewell, congratulations, thanks, introduction, karakia, whakapapa; the duration of speech must be at least three minutes.

Evidence requirements

2.1 The social speech is consistent with its purpose and is appropriate to the audience.

2.2 The structure and length of the speech are suited to the situation.

2.3 Delivery fits the situation, content, and audience.

Range delivery includes – rhythm, speed, volume, pitch, posture, gestures, eye contact, facial expression, movement, personal presentation.

Planned review date	31 December 2021
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last date for Assessment
Registration	1	26 January 1995	31 December 2012
Review	2	9 August 1996	31 December 2012
Review	3	24 March 1998	31 December 2012
Revision	4	12 September 2002	31 December 2012
Review	5	25 July 2006	31 December 2013
Review	6	17 November 2011	31 December 2020
Rollover	7	24 October 2014	31 December 2020
Review	8	16 February 2017	N/A

Consent and Moderation Requirements (CMR) reference	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.