

US 1307 v8

Observer's Checklist

Social Speech

Social Speech Checklist		
Evidence Requirements	✓	Examples (must be completed)
The candidate's speech was consistent with the explained purpose.		Please provide an example of how the candidate's speech was consistent with the purpose.
The candidate's speech was appropriate to the audience.		Please provide an example of how that candidate's speech was appropriate to the given audience.
The candidate's speech was structured in a way that was easy to follow and fit the situation.		Please outline how the candidate structured their speech.

The length of the speech was over three minutes.		Please state the length of the candidate's speech.
The candidate used the following delivery components to ensure that the speech matched the situation, content and audience:		
Rhythm		Please provide an example of how the candidate's use of rhythm fit the situation, content and audience.
Speed		Please provide an example of how the candidate used the pace of their speech and presentation to fit the situation, content and audience.
Volume		Please provide an example of how the candidate used the volume of their voice to fit the situation, content and audience.

Pitch	Please provide an example of how the candidate used the pitch of their voice to fit the situation, content and audience.
Posture	Please provide an example of how the candidate used their body posture to fit the situation, content and audience.
Gestures	Please provide an example of how the candidate used gestures to fit the situation, content and audience.
Eye contact	Please provide an example of how the candidate used good eye contact to fit the situation, content and audience.

Facial expression	Please provide an example of how the candidate used their facial expressions to fit the situation, content and audience.
Movement	Please provide an example of how the candidate's use of movement fit the situation, content and audience.
Personal presentation	Please provide an example of how the candidate's personal presentation fit the situation, content and audience.

Observer's Attestation:

The candidate's performance and knowledge is at a sufficient level to pass this observation. The observation was sat and completed in line with any relevant Health and Safety regulations. If assessed again in the future, I am confident that the candidate will be competent. The observation was conducted over a period or at least five days.

Name:	Click here to enter text.	Signature:	X _____
Date:	Click here to enter a date.		