

Title	Manage own learning in a programme		
Level	2	Credits	3

Purpose	People credited with this unit standard are able to: demonstrate knowledge of own learning; and produce and implement a plan to achieve learning outcomes in a learning programme.
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Classification	Core Generic > Work and Study Skills
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Available grade	Achieved
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Guidance Information

- 1 Unit 7117, *Develop strategies to enhance own learning*, is relevant to and/or supports this unit standard but is not a prerequisite.
- 2 All concerned with the teaching/learning and assessment relating to this unit standard need to be aware of, and respect, any issues of privacy and confidentiality.
- 3 Implementation is required over enough time to generate sufficient evidence for management of the plan.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of own learning.

Performance criteria

- 1.1 Factors are described in terms of how they affect own learning.

Range	factors may include but are not limited to – social, emotional, physical, spiritual, cognitive, cultural; evidence of three factors is required.
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- 1.2 Responsibility for own learning is described in terms of own behaviours.

Outcome 2

Produce and implement a plan to achieve learning outcomes in a learning programme.

Performance criteria

- 2.1 Plan identifies learning outcomes for the learning programme and milestones by which progress is to be measured.
- 2.2 Considerations are identified in the plan in terms of outcomes and/or milestones.
- Range considerations include – own needs, the learning environment, available resources, any constraints, any assessment requirements, factors and behaviours identified in outcome 1.
- 2.3 Progress is reviewed as identified in the plan.
- 2.4 Reflection of progress identifies success in managing the plan.

Planned review date	31 December 2022
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	22 May 1996	31 December 2015
Revision	2	27 March 1998	31 December 2015
Review	3	26 September 2001	31 December 2015
Review	4	16 July 2010	31 December 2017
Review	5	18 June 2015	31 December 2019
Review	6	25 January 2018	N/A

Consent and Moderation Requirements (CMR) reference	0113
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.