

My HCP Registration

As a HealthCarePlus Member you will receive a welcome letter from UniMed. If you have supplied an email address, your welcome letter from UniMed will provide a link to My HCP. Your My HCP login is connected to the email address recorded under your policy.

If an email address is recorded under more than one policy the link will always connect to the policy of the Member that first clicked on the welcome letter link.

If you find that you are directed to another Member's policy details AND/OR you don't have/can't find your link, you will need to register for My HCP. To do so;

You will need a unique email address i.e; one that is not recorded under another HCP/UniMed Policy. If the email address recorded under your policy is not used by another Member then you can go straight to the [Register My HCP](#) button.

If you don't have a unique email address you will have to create one and then advise UniMed of your new email address, as that email address will need to be recorded under your policy to enable you to register and become a Member of My HCP. Once that is done and UniMed have confirmed that your records have been updated you can then go to [Register My HCP](#).

From the HCP home page click the [Register My HCP](#) Button. The screen will look like this:

The screenshot shows the 'My HCP's login request' form on the HealthCare+ website. The form includes the following fields and elements:

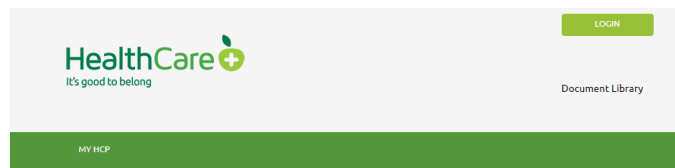
- Name:** * [Text input field]
- Member number:** [Text input field]
- Email address:** * [Text input field] [Text input field]
Enter Email Confirm Email
- Date of birth:** * [Day] [Month] [Year] (dropdown menus)
- Phone number:** * [Text input field]
- I'm not a robot [reCAPTCHA logo]
- SUBMIT** (green button)

The page header features the HealthCare+ logo with the tagline 'It's good to belong', a 'LOGIN' button, and a 'Document Library' link. The footer contains copyright information: 'COPYRIGHT UniMed 2019. All rights reserved.' and links for 'Privacy' and 'Disclaimer'.

Complete all details using your unique email address and submit the form.

UniMed will process the request and send a confirmation link to you.

When you click on the link sent to you by UniMed you will connect to a site which enables you to choose your username and password. The screen will look like this;



My HCP
Please choose a username and enter your date of birth to activate your account.

Date of Birth: Day Month Year

Username:

Password:

Confirm password:

CREATE ACCOUNT

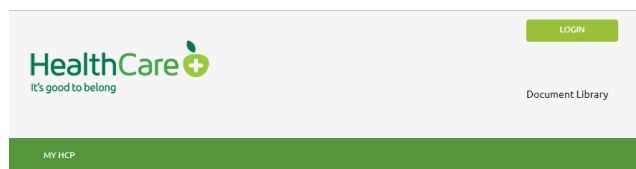
Date of birth

Please enter the date of birth of the primary member on the policy to register your account. We ask this for security purposes to ensure it's really you registering your account.

Password security

Your password must be at least 8 characters long and include at least one number, one lower case letter, and one upper case letter.

Once you have registered you can log in by clicking the **My HCP Login** button on the Home Page using the details you have just set up. The screen will look like this;



My HCP
Please enter your username and password to access your account.

Username:

Password: Required

LOGIN

[Forgot your username or password?](#)