

Team Leader Job Description

A team leader at Newlands Intermediate is an integral part of the school's leadership team. They are responsible, along with the Deputy Principals and Principal, for the day to day running of the school. They provide pedagogical and curriculum leadership as well as resourcing support for their team. They are leaders in teaching and learning.

Team leaders are encouraged to take on extra responsibilities around the school and also give opportunities to others to do so. Team leaders meet with the Senior Leadership Team at least once a week to reflect, plan and focus on the teaching and learning practices at Newlands Intermediate School.

Pedagogical Leadership

- Provide support and model sound pedagogy in all curriculum areas, but especially in literacy and mathematics, for the team teachers and beyond as required.
- Lead professional learning across the curriculum at team level and to whole school as required.
- Plan term integrated curriculum with their teaching team.
- Assist teachers to analyse achievement data and set learning progressions in place.
- Support teachers with planning and assessment tools.
- Support teachers with students requiring extra learning support, working with the Diverse Learners' Support Teacher (DLST).
- Model in-class teaching practice in literacy and mathematics.
- Engage with, learn and model digital fluency practices.
- Promote leadership among teachers with opportunities to lead learning and develop their personal practice.
- Model commitment to bi-cultural practice with the integration of te reo and tikanga Māori in all learning settings.
- Be willing to participate in professional development beyond the school

Syndicate and School-wide Support

- Communicate with parents across the team as required, particularly with behaviour and learning support.
- Organise the team timetable in association with other teaching teams
- Communicate with the Learning Support Team regarding students needing extra support with behaviour and learning.
- Share parent / teacher newsletters and communications.
- Work closely with the Senior Leadership Team.

- Support Tech team with advice about individual students and monitor behaviour in this programme.
- Participate in and support as required, extra-curricular and school community events.

Pastoral Care

- Provide support for students with learning and behavioural needs within the team.
- Support P.R.Ts and Teacher Aides with learning, practice and personal well-being.
- Model school vision across the school.
- Work with the senior leadership team to recruit and support staff.

Teaching and support staff at Newlands Intermediate School can expect all members of the leadership team to;

- Coach and support them to develop their strengths professionally and personally.
- Give them autonomy to make their own choices and encourage them to take risks.
- Provide a clear sense of purpose and direction as determined by our school vision.
- Celebrate people, occasions and achievements.
- Value all who share this school with us.
- Be consistent, respectful and unified.
- Provide efficient and streamlined processes for all.