



2018 OUTSTANDING YOUNG EMPLOYEE AWARD APPLICATION FORM



We are looking for a young employee that has shown outstanding performance within an organisation, contributed to the success of the business, and has a commitment to personal growth and development.

WHO CAN MAKE AN APPLICATION?

- > The nominee's employer, manager or supervisor
- > The nominee must live or work in Porirua
- > The nominee must be under 25 years of age as at 31 December 2018



WHAT HAPPENS NEXT?

Applications open **17th September 2018**
Applications close **19th October 2018**

The finalists and winner will be announced at a special Young Employee Award function in November.

HOW TO APPLY FOR THE OUTSTANDING YOUNG EMPLOYEE AWARD

- > Applications must be on this form
- > Read through the application form to get a good idea of the information needed
- > Answer each question in a way that will help the judges to understand why your nominee is an outstanding young employee. Keep It Simple.
- > Submit your application by email to jane@partnersporirua.org.nz
- > Alternatively, post your application to Partners Porirua, PO Box 50462, Porirua 5240.
- > For further information please contact Jane Hocking on 022 352 7040
- > Ensure you submit this application by 19th October 2018

APPLICATION FOR YOUNG EMPLOYEE AWARD 2018



1. YOUR DETAILS

Name of Sponsor or Person making this application

Name:			
Position:		Company:	
Telephone:		Email:	



2. NOMINEE DETAILS

Full Name:			
Date of birth: Must be under 25yrs as at 31/12/2018		Gender:	
Personal contact details Phone and email:			
Physical work address			
How long have they worked for you?			



3. YOUR NOMINATION

What is their role? Describe their duties.	
How did they get the job?	
What are the qualities which make your nominee an outstanding young employee? How have they contributed to your business success, objectives or mission?	
How have they contributed to the workplace over and above their job?	



<p>How are they growing with the job? e.g. Training/qualifications Personal development Additional roles & responsibilities</p>	
<p>Further comments:</p>	

4. OPTIONAL – ADDITIONAL CATEGORY: Dale Carnegie Leadership Award

<p>How does your nominee demonstrate leadership qualities? How would they benefit from Dale Carnegie Training?</p>	
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5. CONSENT

<p>Name of person making this application</p>		<p>Signature</p>	
<p>Name of Employee</p>		<p>Signature</p>	
<p>I agree to my name and photo to be used to promote the Porirua Young Employee Awards *</p>			

* Images will be used in a tasteful way to promote the City in a positive light. They will not be used for commercial gain or for political purposes.

Return email: jane@partnersporirua.org.nz
post: Partners Porirua, PO Box 50462, Porirua 5240. Jane Hocking 022 3527040

