

# MINUTES OF PAUATAHANUI RESIDENTS ASSOCIATION COMMITTEE MEETING

Date of meeting:	14 February 2017
Time:	7.30pm
Venue:	21 Paekakariki Hill Road [Anna's House]
Members Present:	Ken McAdam [Chairperson] Jo Cross [Treasurer] Diane Strugnell [Secretary] Anna Dellow Andy Manning Stephen Knox
Apologies:	Maria McDonald
In Attendance:	Cr Beverley Wakem Andrew Frazer, Pauatahanui Community Emergency Response Planning

## Items

## Minutes

- 1. Welcome and Apologies**

The Chair welcomed attendees to the meeting and noted apologies.
- 2. Approval of minutes**

The draft minutes from the previous meeting, held on 11 October 2016, were **moved** by Jo and **seconded** by Anna.
- 3. Matters arising**

The Committee **noted** that all Matters Arising would be addressed within the agenda items.
- 4. Community Emergency Response Planning**

Andrew Frazer introduced the Pauatahanui Community Emergency Response Planning that is currently underway. Andrew began by outlining his experiences in Christchurch's earthquake recovery and his learning about how communities responded in the crisis. Wellington Region Emergency Response Office (WREMO) have developed a process for engaging with communities and will be holding an initial meeting for the Pauatahanui community on Tuesday 28th February 7.00-9.00pm at Pauatahanui School. The school is identified as the community hub for this plan. The purpose of the meeting is for WREMO to help identify the key resources that will enable a community response plan to be developed. It is important to get as much representation from the community as possible so information will be going out via flyers through the rural delivery, on Facebook, school notices etc. The initial meeting will be followed by an Open Day on Saturday 18 March at the school. A copy of the document developed will be held at the hub (school), by WREMO and online.

**5. Treasurer's Report**

Jo presented the Treasurer's Report:  
Cheque Account Balance \$3088.08  
History Account Balance  
Cheque \$9629.08  
Term Deposit \$10,318.94

Income :  
Subscriptions \$60.00  
PCC Grant \$250.00  
History Book Sales \$526.39  
Term Deposit Interest \$100.78

Expenses:  
Village Planning Meeting \$1376.32 (advertising, room hire, wine, copying)

**6. Village Planning**

An update on the Village Planning Projects from Justine McDermott, PCC, was tabled.

**Rural signs**

The feedback that was received on possible signs for the rural roads was noted. The "bubble signs" were the most widely liked. There has also been a request for a sign for "No engine braking" in the Village and for "Cyclists to ride single file". Jo will review the feedback and provide a report to the next meeting.

**Bus shelter**

Communication was received from the school in December outlining the school's deliberations on the Proposed bus shelter adjacent to the existing bus bay. It has been agreed by all that there will need to be a formal Memorandum of Understanding between the school, PRA and PCC if the project is to proceed. Diane will write to the school and PCC to set up a meeting.

**Review Meeting**

Since the Planning meeting held at Judgeford Golf Club on 8 November the Committee has had two further meetings to collate the information gathered. The points raised by attendees, together with those received, by email and through the website, have been organised under specific headings and Andy has put these into SurveyMonkey so that people can rate them according to importance. An invitation to do the survey will be sent out to all on the PRA database. There will also be links to the survey on the PRA website as well as a survey sheet being attached to the next PRA newsletter which will go out on the rural delivery.

**7. Topical issues**

**Moonshine Road-SH58 Intersection Safety**

PCC has printed sample cards that encourage safer practices at the intersection and that can be handed out to students and parents waiting at the intersection. These need to be reviewed following comments from school and the Committee. It was noted that

currently the school bus is not travelling up Moonshine Road due to safety concerns arising from road damage from the November earthquake-flood event.

### **SH58**

Nothing new to report.

### **Transmission Gully**

Flightys Road residents are holding a meeting with TG on 16 February to address safety concerns regarding the ongoing use of Flightys Road as site access and the risks TG traffic is posing to residents.

### **Moonshine Road**

The significant damage caused to Moonshine Road by the November earthquake-flood event has added to, and overtaken, the existing concerns over road maintenance. A slip near 815 Moonshine Road has undermined the carriageway and urgent work is being done to, firstly prevent further erosion, and then to repair the slip and return the road to its full width. PRA and Moonshine Valley Residents Association have been working hard to improve communications with PCC so that local road users have information on planned works and road closures in a more timely manner.

### **Archiving**

Nothing new to report on the archiving although it was noted that Pataka has found the Burial Ground Trust Deed. Sharon Evans is going to check that both the original Deed and its 1887 Variation are there and will then begin the arrangements to get high quality copies made, as previously agreed to by PRA.

### **Council Processes**

Concerns regarding council consent processes have been brought to the Committee's attention, with the committee being presented with copies of communications between residents and PCC. The committee thanked those involved for raising their concerns, noting the issues associated with notifications to affected parties, accuracy of information within consent applications and adherence to consent conditions. The Committee also noted that it is important for PRA to be made aware of concerns such as those raised in order for PRA to represent the community and maintain its role of advocacy.

## **8. Communications**

### **Newsletter**

Topics for the newsletter to include the Village planning survey, information on the Emergency Response Plan meeting and Open Day and PCC roading communications. This newsletter will be distributed through Rural Delivery to all homes in Pauatahanui.

### **Website**

The SurveyMonkey on Village planning will be on the website. The WREMO documents will also be put on the PRA website.

## **8. Other Business**

### **Allan Bloomfield**

The Committee noted the recent passing of Allan Bloomfield. Allan always took a keen interest in issues that affected Pauatahanui, often expressing these in Letters to the Editor and at Council hearings. The Committee acknowledged the contribution Allan made to the Pauatahanui community over the years and noted that he will be missed.

## **9. Correspondence**

The following correspondence was **noted**

### **Correspondence - Inwards**

22/11 - Bradley Roberts, Pauatahanui School - Proposed Bus Shelter  
9/12 - Tamsin Evans, PCC - Moonshine Road Damage Remediation - Plus ongoing communication  
15/12 - Jeff & Rebecca Ferguson - PCC Consents Processes - Plus ongoing communication  
18/01 - Sharon Evans - Burial Ground Trust Deed  
3/02 - Z - Good in the Hood 2017 Applications  
8/02 - Andrew Frazer - Pauatahanui Community Emergency Response Planning  
10/02 - Stacy Mohan, Capital & Coast District Health Board - CCDHB new website  
14/02 - Colin Bloomfield - Notice of Allan Bloomfield's death  
PCC Democratic Services - Council Meeting Documents

### **Correspondence - Outward**

6/12 - Bradley Roberts, Pauatahanui School - Proposed Bus Shelter  
19/12 - PRA database - GW Rural Porirua Flood & Earthquake Damage Survey  
21/12 - Cr Beverley Wakem - PCC Consents Processes  
Moonshine Road Damage Remediation - ongoing communications  
PCC Consents Processes - ongoing communications  
December Newsletter

### **Next meeting**

Tuesday 7 March, 2017 7.30pm  
Venue - 390 Flightys Road [Ken's home]

**Meeting closed at 9.30pm**

**Approved by:**

**Ken McAdam**

Chairman

Pauatahanui Residents Association

Management Committee