**DROWNING PREVENTION FUND 2018-19**

**APPLICATION FORM**

***This application form is for drowning prevention programme*** ***funding only***.

* If you are seeking funding for water safety research use the application form titled *Water Safety Research Funding* *Programme 2018-19.*

Before you get started please note:

* Ensure that this Application Form is read in conjunction with the *Water Safety New Zealand Drowning Prevention Investment Prospectus 2018 – 2019.*
* All applications must follow the three steps of the Funding Process that are described in the *Drowning Prevention Investment Prospectus*.
* A separate application form must be completed for each project submitted.
* All completed application forms are to be uploaded onto the Water Safety New Zealand website at [www.watersafety.org.nz](http://www.watersafety.org.nz) no later than

***10am Monday 21 May 2018.***

* **Late or incomplete applications will not be accepted.**

**Tell us your details**

|  |  |
| --- | --- |
| **Name of Group/Organisation** |  |
| **Contact Person** |  |
| **Postal Address** |  |
| **Email** |  |
| **Phone** |  |

**Tell us about your project**

|  |
| --- |
| 1. **What is the name of your project?** |
|  |
|  |
| 1. **Summarise its purpose and main activities** |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. **Identify your project category** | | | | | |
| **❑** | **New project** | **❑** | **Continuation of an existing project** | **❑** | **Extension of an existing project** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1. **Proposed timescale** | | | | | | | |
| **❑** | **One Year** | **❑** | **Two Years** | **Start date:** |  | **End date:** |  |

**Budget**

(All figures exclude GST)

|  |
| --- |
| 1. **How much funding from WSNZ are you seeking?** |
|  |

|  |  |
| --- | --- |
| 1. **What is the total project cost?** | |
| **List all expenses** | **$** |
|  |  |
|  |  |
|  |  |
|  |  |
| **TOTAL** | **$** |

|  |
| --- |
| 1. **What expenses will the WSNZ funding be applied to?** |
|  |

|  |  |
| --- | --- |
| 1. **List any other funding sources for the project** | **$** |
|  |  |
|  |  |
| **TOTAL** | **$** |

|  |
| --- |
| 1. **How much of this additional income has been confirmed?** |
| $ |

**Funding Criteria**

(Please refer to the Funding Prospectus for details)

|  |
| --- |
| **Step One: Identify your Funding Goal(s)** |
| **❑** Every New Zealander has the opportunity to develop water safety knowledge and survival skills  **❑** New Zealand communities take the lead to promote the safe enjoyment of local water  **❑** Males Improve their knowledge, attitudes and behaviour to take personal responsibility for water safety  **❑** Parents improve their knowledge, attitudes and behaviour to take personal responsibility for supervising preschool children around water |

|  |  |
| --- | --- |
| **Step Two: Identify your Priority Area/s** | |
| **❑** Water Skills for Life (WSFL) for children in schooling years 1 to 8 (see page 5 of the Prospectus)  **❑** Other aquatic skills programmes for children in schooling years 1 to 8  **❑** Children Under Five  **❑** High Risk Groups, Activities and Environments  **❑** Communities at risk of poor water safety outcomes  **❑** Males, especially aged 15 – 24 years, and over 45  **❑** High riskenvironments  **❑** Awareness and education for hard to reach groups  **❑** Activities with high rates of drowning death and injury  **❑** Innovation and Value added Opportunities | |
| **Step Three: Assessment Criteria** |

|  |
| --- |
| 1. **What drowning problem does this project address?** |
|  |

|  |
| --- |
| 1. **Benefits**  * **What benefits will this project deliver for the nominated Funding Goal and Funding Priorities? Be specific** * **Who, and how many people, will receive these benefits?** * **If you’re going to provide WSFL, what schools will be involved and what year group(s)?** |
|  |

|  |
| --- |
| 1. **Evidence**   **How do you know that your project will deliver these benefits?** |
|  |

|  |
| --- |
| 1. **Warranty**   **Demonstrate your track record and capability to deliver the project on time and to standard** |
|  |

|  |  |  |
| --- | --- | --- |
| 1. **Collaboration and Leverage**   **Complete the table for partners involved in your project** | | |
| **Partner and Role**  ***(e.g. participant, funder, volunteer etc.)*** | **Value leveraged** | **Confirmed**  **Y / N** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| 1. **Monitoring and Evaluation**   **How will you monitor your project and demonstrate its effectiveness?** | |
| **Measure** | **Monitoring Method** |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| 1. **Data entry**   **If you’re going to provide WSFL, have you entered data into the WSFL database before** |
| **❑ Yes - Go to final sign-off**  **❑** **No – WSNZ will contact you if your application is successful to see if you would like advice and/or training on the WSFL database** |

**Final sign-off and checklist**

**Declaration**

|  |  |  |
| --- | --- | --- |
| **❑** | I declare that all the information given in this application to be true and correct. I am authorised to sign this application on behalf of the group / organisation named herein | |
| **❑** | I have read the 2018/19 Investment Prospectus | |
| **❑** | I have completed the checklist below: | |
|  | **❑** | My project is eligible |
|  | **❑** | My project is in line with WSNZ’s Funding Goals, Priority Areas and Assessment Criteria |
|  | **❑** | All questions are completed |
|  | **❑** | Partners are confirmed by attaching letters of support (new / expansion projects only) |
|  | **❑** | Last year’s audited *Financial Statements* are attached |
|  | **❑** | The declaration is signed either by the CEO or Chairperson |

|  |
| --- |
| **CEO or Chair Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |